



Government of West Bengal  
Office of the District Magistrate  
Kalimpong

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**Declaring Public Places under Kalimpong District Administration's Area-Smoke-free**

The Cigarette and Other Tobacco Products (Prohibition of Advertisement and Regulation of Trade and Commerce, Production, Supply and Distribution) Act, 2003 was enacted in May 2003 essentially to discourage the consumption of cigarettes and other tobacco products and to protect youth and the general population from the harmful effects of tobacco use. This act is applicable to the entire country.

Section 4 of COTPA prohibits smoking in public places. Public places as defined under COTPA and are abide by the law to comply with the provisions of Section 4 of COTPA.

It is commonly seen that tobacco products are being sold and consumed in the public places in the District, this is against the law and it is also against for the improving health of the people.

**Kalimpong District Administration** is committed for the strict implementation of tobacco control legislation in the district, declaring all public places smoke free is one of the important strategies. In order to ensure the smoke free public places, following steps may be ensured at your level.

1. Display the "No Smoking" signage prominently at the entrance, and additionally displaying at every entrance, every floor in addition to other conspicuous places within the public place .
2. The signages must be in Nepali or in English or in Hindi.
3. Displays the name of the person at just below the signage to whom a complaint may be made. The specification of signage is annexed.
4. Ensure that no smoking aids like ashtrays or lighters (used for smoking purpose) are present in public places.
5. Ensure that nobody (faculties, staff, patients and visitors) use any form of tobacco (smoking and smokeless) in the whole campus including canteens.
6. Ensure that no tobacco products are being sold or offered in the whole campus including the canteen.
7. Ensure random checking at the probable points of violation especially during the peak hours.

It is further added that under the law, the head of institution or designated officer are authorised to impose fine on a person of Rs. 200/- who used tobacco products in the institute's campus including the canteen.

It is essential that all necessary steps are taken to implement Section 4 of COTPA. Ensure that the display of specified signage under COTPA is must, even if you don't come across any visible violation in the campus. Eliminating the violations, complying with the law and making a health care facilities and offices a "**Smoke Free**" is a specific responsibility of a head/incharge.

Status of the action may kindly be shared with the office of undersigned within 45 days of receipt of this letter. District Administration may be contacted for technical support which you may need.

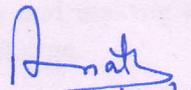
  
09/05/18  
District Magistrate  
Kalimpong

Memo No. 348 (70)/COTPA

Date: 04/05/18

Copy forwarded for kind information and taking necessary action to:

1. The Principal Secretary, GTA, Darjeeling
2. The Mission Director (NHM), Govt of WB, Deptt of H&FW
3. The Superintendent of Police, Kalimpong
4. The Additional District Magistrate, Kalimpong
5. The Sub-Divisional Officer, Kalimpong
6. The Officer in Charge of Health, Kalimpong
7. The Executive Officer, Kalimpong Municipality, Kalimpong
8. The Regional Transport Officer, Kalimpong
9. The BDO \_\_\_\_\_ Dev. Block (All)
10. The Commercial Tax Officer, Kalimpong
11. The Superintendent of Excise, Kalimpong
12. The District Inspector of Schools (Secondary), Kalimpong
13. The District Inspector of Schools (Primary), Kalimpong
14. The AI of School, Kalimpong with a request to send the same to all HM, Secondary School under your jurisdiction for implementation it strictly.
15. The Assistant Labour Commissioner- Kalimpong
16. The Dy. Director Agricultural Officer, Kalimpong
17. The Dy. Chief Medical Officer of Health-II, Kalimpong
18. The Dy. Chief Medical Officer of Health-III, Kalimpong
19. The ACMOHs, Kalimpong
20. The Principal, \_\_\_\_\_, Kalimpong (All)
21. The HM, \_\_\_\_\_ School, Kalimpong (All)
22. The Senior Post Master, Kalimpong Head Post Office
23. The District Library Officer, Kalimpong
24. The G.M, District Industries Centre, Kalimpong
25. The District Information and Cultural Affairs Officer, Kalimpong
26. The BMOH/MOIC, \_\_\_\_\_ BPHC/RH(all)
27. The CDPO, \_\_\_\_\_ Block (all)
28. The SI of Schools \_\_\_\_\_ (all) with a request to send the same to all HM, Secondary School under your jurisdiction for implementation it strictly.
29. The CA to Principal Secretary, Govt of WB, Deptt of H&FW to apprise
30. The Executive Director, MANT, Kolkata

  
04/05/18  
District Magistrate  
Kalimpong