

**GOVERNMENT OF ODISHA**  
**HIGHER EDUCATION DEPARTMENT**

\*\*\*

No.HE-COOD-MISC-0010/2019 14772 /HE., Dated 23.7.19

From

Smt. Shyamali Mohapatra, OAS (S)  
Joint Secretary to Government

To

The Registrar, All Universities under Higher Education Department/  
The Principal, All Government Degree Colleges/  
The Principal, All Non-Govt. Degree Colleges


Sub: Implementation of the Revised "Guidelines for Tobacco Free Educational Institutions" under COTPA, 2003.

Sir/Madam,

In inviting a reference to the subject cited above, I am directed to send herewith a copy of the letter No. 27492/CP & M, dated 15.07.2019 received from the Joint Secretary to Government, Home Department and request you to take steps for the implementation of Revised "**Guidelines for Tobacco Free Educational Institutions (ToFEI)**" under COTPA (Cigarettes and Other Tobacco Products Act), 2003 as per the instructions of the Secretary, Department of Health & Family Welfare, Ministry of Health & Family Welfare, Government of India vide their D.O. No. 16012 dated 11.06.2019.

A copy of the guidelines is enclosed herewith for reference.

Yours faithfully,

  
Joint Secretary to Government 23/7/2019

Memo No. 14773

/HE., Dated 23.07.19

Copy forwarded to the Director, Higher Education, Odisha, Bhubaneswar/  
all RDEs for information and necessary action.

They are requested to take necessary steps for implementation of the revised  
guidelines under OCTPA, 2003 in all Govt. & Non-Govt. Degree Colleges and  
Universities under Higher Education Department.

*Shapaho*  
23/7/2019  
Joint Secretary to Government

Memo No. 14774

/HE., Dated 23.07.19

Copy forwarded to Dr. Nivedita Prusty, OAS (S), Joint Secretary to  
Government, Home Department for information with reference to her letter  
No. 27492/CP & M, dated 15.07.2019.

*Shapaho*  
23/7/2019  
Joint Secretary to Government

VIII  
Odisha Secretariat,  
Sachivalaya Marg,  
Bhubaneswar-751001  
FAX No. 0674-  
2392115  
E-mail-  
homesec.od@nic.in



ଓଡ଼ିଶା ସରକାର  
ସ୍ୱରାଷ୍ଟ୍ର ବିଭାଗ

Government of Odisha  
Home Department

BY FAX/E-mail/ SPEED POST

ଓଡ଼ିଶା ସରକାର

ସଚିବାଳୟ ମାର୍ଗ, ଭୁବନେଶ୍ୱର-୭୫୧ ୦୦୧



Letter No. 27492 /CP & M,

Dated: 15.07.2019

**HOME-CHR-MISC-0069-2016**

From

**Dr. Nivedita Prusty, OAS (S)**

Joint Secretary to Government

To

The D.G. & I.G. of Police, Odisha, Cuttack/

The Principal Secretary to Govt. School & ME Department/

The Commissioner-cum-Secy. to Govt. Higher Education Department/

The Commissioner-cum-Secy. Health & Family Welfare Department/

The Addl. D.G. of Police, CID, CB, Odisha, Cuttack

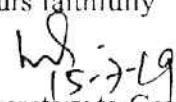
Sub- Necessary instructions for implementation of the new guidelines in all educational institutions under COTPA, 2003.

Sir,

I am directed to send herewith a copy of D.O No. 16012 dated 11.06.2019 of the Secretary, Department of Health & Family Welfare, Ministry of Health and Family Welfare, Government of India and to say that necessary instruction may be issued for the implementation of new guidelines in all educational Institution under OCTPA, 2003 at the earliest under intimation to this Department for information of the Govt.

This may please be treated as "Most Urgent."

Yours faithfully

  
Joint Secretary to Government

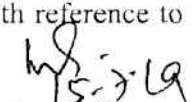
Memo No:

27493

dated:

15.07.2019

Copy forwarded to the Secretary, Department of Health & Family Welfare, Ministry of Health and Family Welfare, Government of India for information with reference to their D.O No. 16012 dated 11.06.2019.

  
Joint Secretary to Government



प्रीति सूदन  
सचिव  
PREETI SUDAN  
Secretary



Section Marked to ACI (CPM)  
Central Diary  
No. \_\_\_\_\_ Date \_\_\_\_\_



भारत सरकार  
स्वास्थ्य एवं परिवार कल्याण विभाग  
स्वास्थ्य एवं परिवार कल्याण मंत्रालय

Government of India  
Department of Health and Family Welfare  
Ministry of Health & Family Welfare  
D.O.No. P-16012/16/2017-TC  
Dated : 11<sup>th</sup> June, 2019

Handwritten notes: 16413/ACI, 20/6/19, and a signature.

Dear Chief Secretary,

As per Section 4 of the Cigarettes and other Tobacco products (Prohibition of Advertisement and Regulations of Trade and Commerce Production, Supply and Distribution) Act, 2003(COTPA), *No person shall smoke in a public place.* Further, as per the provisions of Section 6 of COTPA, 2003, *No person shall sell, offer for sale, or permit sale of, cigarettes or any other tobacco product to any person who is under eighteen years of age, and in an area within a radius of one hundred yards of any educational institution.*

2. To ensure the effective implementation of Section 6 of COTPA, 2003 and to protect the vulnerable population, especially young children from exposure to tobacco use, 'the Guidelines for Tobacco Free Educational Institutions' [ToFEI] (Revised) have been released by Ministry of Health & Family Welfare. The key objective of these Guidelines is to provide a fresh momentum to implementation of tobacco control initiatives among adolescents and young adults. These guidelines may be implemented by any educational institution, including schools at all levels, colleges for higher or professional education and universities, both in public and private sector. Further, these Guidelines also include a self assessment tool to enable educational institutions to develop a healthy and tobacco free environment and become tobacco free.

3. Various departments of the governments, such as School Education, Higher Education, Technical Education, Medical Education, Home, Panchayati Raj, Urban Development Administration and Food and Drug Administration, work need to work with the Department of Health & Family Welfare, for effective implementation of these guidelines. I would be grateful if you could issue necessary instructions for implementation of the new guidelines in all educational institutions. *A copy of Guidelines is enclosed.* We would be happy to extend any technical support in this regard.

Handwritten signature and "Yours sincerely,"

Encl: As above

Secretary, H&FW  
Pr. Secretary, S&MB  
Secretary, Higher Education  
Secretary, SDTE  
(Preeti Sudan)

Chief Secretary of all States/Union Territories

Handwritten: ACC HOME ✓

Copy for Information to:

- 1. Principal Secretary (Health) of all States/UTs
- 2. Principal Secretary (Education) of all States/UTs

Handwritten: A 19.6





Ministry of Health  
& Family Welfare  
Government of India



# Guidelines

**FOR** TOBACCO FREE  
EDUCATIONAL  
INSTITUTION  
(Revised)

**Guidelines** for  
Tobacco Free Educational Institution  
(Revised)

# 1. BACKGROUND:

## 1.1 Tobacco Prevalence:

- 1.1.1 Tobacco use is the single largest cause of preventable deaths and illness worldwide and it kills half of its users prematurely, mostly in their most reproductive age. Tobacco use is a major risk factor for Cancer, Cardiovascular Diseases (CVD), Diabetes, Chronic Lung Disease, stroke, infertility, blindness, Tuberculosis (TB), Oral Cavities etc. There are mainly two forms of tobacco – Smoking Tobacco and Smokeless Tobacco. Cigarettes, bidi, hookah are smoking tobacco whereas khaini, zarda, gutkha etc. are smokeless tobacco.
- 1.1.2 According to the Global Adult Tobacco Survey (2016-17), 28.6% of adults (15 year and above) in India use tobacco, overall there are about 27 crore tobacco users: 20 crore of them smokeless tobacco users, 10 crore smokers and 3.2 crore use smoking as well as smokeless tobacco. The prevalence of tobacco use is highest in Tripura (64.5%) followed by Mizoram (58.7%) and Manipur (55.1%).
- 1.1.3 As per the Global Youth Tobacco Survey (GYTS), 2009, 14.6% of students in India aged between 13 to 15 years use tobacco. GYTS is a nationally representative school-based survey of students in grades associated with age 13 to 15 years.
- 1.1.4 In India, over 13.00 lakh people die from tobacco use every year, i.e. about 3500 people die in India everyday due to tobacco use.
- 1.1.5 Exposure to Second-hand Smoke (SHS) or passive smoking causes numerous health problems in infants, children and adults including more frequent and severe asthma attacks, respiratory infections, ear infections, sudden infant death syndrome (SIDS), coronary heart disease, stroke, lung cancer etc.
- 1.1.6 Spitting of tobacco/tobacco products is also a public health hazard, as it may lead to spread of swine flu, pneumonia, gastro-intestinal diseases, creating a potential risk of transmission of Tuberculosis as Tuberculosis Bacilli can survive in spit for an entire day or nuisance to the people in general.

## 1.2 Tobacco Control Efforts:

- 1.2.1 The Government of India enacted its comprehensive tobacco control law the Cigarettes and other Tobacco Products (Prohibition of Advertisement and Regulation of Trade and Commerce, Production, Supply and Distribution) Act, 2003 (COTPA 2003) in 2004, with a view to make provisions to effect reduction in tobacco use.
- 1.2.2 Various Rules were notified for effective regulation of tobacco products from time to time. These provided for prohibition of;
  - Smoking in public places,
  - Sales of tobacco products to and by minors,
  - Sale of tobacco products within 100 yards of educational institutions and,
  - Direct and indirect advertising and promotion of tobacco products.
- 1.2.3 Apart from these provisions, display of statutory warning on tobacco packs was also